Washington Park Board of Trustees

August 22, 2016

Called to order at 6:00 p.m.

Quorum established

Present: Gil Major, Rhonda Fisher, Barry Kaplan, Lisa Arsenault, Barry Mahoney, Ivy Rabinowitz, Chris Collins (GBP)

Absent: Jeanne O’Connor

1. Secretary’s Minutes – accepted and approved as written MSA
2. Treasurer’s Report – Chris Collins (GBP)
3. Flood Insurance renewal – paid in full
4. Payables and delinquencies reviewed
5. Budget to be discussed at September 26, 2016 meeting – GBP will prepare proposal
6. Management Report – Chris Collins (GBP)
7. Board of Trustees for 2017 officially appointed and accepted – document signed for submission (Jeanne O’Connor will sign prior to submittal)
8. Laundry contract – ACLS proposal accepted – MSA
9. MacGray contract ends on 9/8/2016 – removal details and new installation details will be announced
10. Picnic area guidelines – requests for use of the picnic area. Picnic area is private use only. Rules and Regulations to be reviewed.
11. Pool area fencing/gate – installed and secured to prevent unauthorized access
12. Pool area furniture – delivered and will be set in place
13. Landscaping – in review with Wildwood and designer (Judy Wright) – root removal to be scheduled by Wildwood for tree issue.
14. Entry doorways – replacements approved by motion – MSA
15. Pool contract – approved contract for 2017 for Continental Pool – MSA
16. Pool closing date – will be September 6, 2016 or based on weather and additional cost
17. Move In/Move Out – reviewed and updated
18. Parking spaces – to be marked per plan
19. Andover Fire and Rescue – to be tested in each building on August 24, 2016 – voice shot will be sent.
20. Open Discussion
21. Ferris Tree asked to review property for issues of invasive branches in wires and failing trees
22. No smoking rules to be posted again in all building hallways
23. Snow policy – review at next meeting
24. Planters on patios – allowed
25. Executive Session

Working Meeting as needed – September 12, 2016

Board of Trustees – September 26, 2016

Respectfully submitted,

Lisa Arsenault

Secretary, Board of Trustees

Washington Park