Washington Park Board of Trustees

January 25, 2016

Present: Rhonda Fisher, Barry Kaplan, Lisa Arsenault and Dana Isaacson (GBP)

Absent: Gil Major, Barry Mahoney, Jeanne O’Connor

No quorum – meeting proceeded as unofficial

1. Secretary’s Minutes – November 2015 minutes to be approved at February Board meeting.
2. Treasurer’s Report – Dana Isaacson reviewed. Payables are down and all are within 30 days. Duncan invoices for the three roofs have not been submitted to Washington Park as yet. Reserve account and CD strategies discussed and will be presented at February Board meeting.
3. Verizon FiOS – project completed. GBP will contact Verizon marketing regarding notifying customers of new service availability and how to schedule appointments. Oversight fee received by GBP from Verizon.
4. Snow removal – salt in rear of buildings to be put on working meeting agenda and February Board meeting. Vehicles not being moved after snowfall and notification addressed.
5. Water Main break – update by Dana Isaacson. Formal withdrawal of claim received. Wildwood will do the road repair based on weather. Lawn repair to be done as part of spring cleanup.
6. Storage bins – reviewed unpaid units as of 1/31/16 deadline. Late fees to be applied.
7. Entry hallways – project to begin this winter. Scope of work presented and will be reviewed by Trustees.
8. Newsletter – will check on template or postpone until Spring.
9. Move In/Move Out through November discussed – nearly up to date and collected
10. Open Discussion
    1. Mail in hallways discussed related to advertisements and clutter.
    2. Trash – doors at the dumpster need to be closed by Northside
11. Executive Session

Working Meeting – 2/15/16 at 6:00

Next Board of Trustees Meeting – 2/22/16 at 6:00

Respectfully submitted,

Lisa Arsenault

Secretary