Washington Park Board of Trustees

July 23, 2018

6:00 p.m. – Meeting called to order

Present: Gil Major, Rhonda Fisher, Barry Mahoney, Lisa Arsenault, Jeanne O’Connor, Ivy Rabinowitz, Chris Collins and Scott Wolf (BRIGS)

Absent: Barry Kaplan

Quorum established

1. Appointment of Trustees – accepted, signed and will be filed with the registry of deeds.
2. Secretary’s Minutes – approved as written – MSA
3. Treasurer’s Report – Chris Collins (BRIGS)
4. Budget due October 15, 2018 – draft to be ready for August meeting
5. Management Report
6. Storage unit rental letters will be sent on October 1, 2018 for renewal of rental fees of units.
7. Pool House –update considered – to be discussed further for options
8. Reserve Fund – cash flow review– consistent reporting is important
9. Energy issues – reviewing contracts for gas and electricity for best option
10. Communications – discussion on best option with communication to owners. Survey of owners on best communication option will be done Fall 2018.
11. Energy Savings – will be scheduled
12. Amending Condo Documents – discussed and will send to legal for review for options for changes.
13. Flood Insurance Renewal – 10% increase approved $178,36.00.  **MSA**
14. Additional needed to be at $180,000
15. Hallway renovations – proposals to be considered
16. Trash – discussed and all options compared with proposals
17. Open
18. Fire extinguisher training – will schedule and plan
19. Patios – any improper use is in violation and will be acted on.

Adjourned at 8:25 p.m.

Respectfully submitted,

Lisa Arsenault

Secretary – Board of Trustees