Washington Park Board of Trustees

June 2, 2020

Called to order at 6:00 pm via Zoom due to Covid-19

Meeting date changed due to Memorial Day weekend

Present: Gil Major, Rhonda Fisher, Barry Mahoney, Barry Kaplan, Lisa Arsenault, Jeanne O’Connor, Ivy Rabinowitz and Chris Collins (BRIGS)

Guest: Tony Chiarelli (Landmark) – Deck Project update (6:30)

Quorum established

1. Secretary’s Report – approved as written – **MSA**
2. Treasurer’s Report – Chris Collins (BRIGS) reviewed financials
3. Total Reserves - $449,567.15
4. Total Operating - $100,897.09
5. NCB CD – renewed at .65% for 2020 – value $100,400
6. Deck Project – reviewed regarding loan payment. Motion made that ACH monthly payments will be made from Operating as triggered by BRIGS. **MSA**
7. Management Report – Chris Collins (BRIGS)
8. Deck Project – Tony Chiarelli of Landmark. Updated the Board on the progress of the project. Town of Andover Building Inspector signed off on the project today (6/2/2020). Final trims and patching of patio areas to be completed by the end of the month to complete the project. Discussion on remaining aesthetics with posts – Tony will consider options and report to Chris (BRIGS).
9. Violations/Fines – reviewed current report.
10. Grill rules to be posted in all entry areas as a seasonal reminder of guidelines.
11. Landscaping – list reviewed as recommended by Wildwood (replacing failed shrubs/flowering bushes) for existing and new areas. Board agreed to add more color to landscaped areas where possible. Work will be done by Wildwood at no charge – schedule to be given to Chris.
12. Paving project – ready to be done. The areas from the roadway (Main Street) to the speed bumps to be done and paid for by the association (final number/proposal requested).
13. The remaining areas of pavement impacted by Columbia Gas will be at no charge to the association.
14. Pool and tennis court – remaining closed while waiting for state and local guidelines as MA approaches Phase 2 of the COVID-19 situation/reopening.
15. Superintendent projects – list reviewed and prioritized in order to be done.
16. Open Discussion
17. Laundry room times of use – reminders are needed across the property
18. Bird feeders – not permitted and must be removed
19. Spreadsheet with owner/rental vehicle type/license plates discussed – tabled for later discussion.
20. Move In/Move Out – input on recent activity and impact on trash/recycle area
21. Umbrella stand to be removed from grass area behind #90 - appears to have been abandoned
22. Executive Session – Trustees only

Next Board Meeting: 6/22/2020 – changed to 6/29/2020

Meetings will continue to be via Zoom due to social distancing/CDC guidelines

Adjourned at 8:00 pm

Respectfully submitted,

Lisa Arsenault

Secretary